

Reflection Homes Association, Inc.
Administrative Resolution 2000-3
Nominating Committee

WHEREAS, Article X of the By-Laws of Reflection Homes Association (Association) states that the Board of Directors (Board) shall have the authority to appoint certain committees as it deems appropriate to fulfilling its responsibilities; and

WHEREAS, there is a need to form certain standing committees during the year to provide resident participation;

NOW THEREFORE BE IT RESOLVED THAT a Nominating Committee will be formed in accordance with the Covenants of Reflection Homes Association.

I. MEMBERSHIP

The Nominating Committee shall consist of between three to seven members of the Association in good standing, with one member being at least one outgoing Board member. However, if the Board of Directors is unable to obtain sufficient volunteers for a nominating committee, the Board of Directors shall act in the place of the nominating committee.

A member in good standing shall be defined as any member whose homeowner dues and/or assessments and recreation dues are paid in full. A member in good standing shall have no legal fees outstanding with regards to their lot or liens placed upon their lot by the Association or the Reflection Recreation Committee.

II. APPOINTMENTS AND TERMS

As per Article V of the By-laws, the term of each member of the Nominating Committee shall be one year which shall commence at the close of the Association's annual meeting. At the regularly scheduled October Board meeting immediately prior to the annual meeting, the Board shall appoint the members of the Nominating Committee for the subsequent year and announce the names of those appointed at the annual meeting.

If a member of the Nominating Committee resigns, the Board shall appoint a replacement to serve the remainder of the term.

III. FUNCTIONS AND RESPONSIBILITIES

The Nominating Committee will meet at least twice: once to review applications from members interested in election to the Board, and a second time to interview the candidates.

The Nominating Committee chairperson will notify the President and/or the Vice President of the Board of their meeting times and the results of the application process. The President will in turn notify the Board.

At the annual meeting of the membership, a Nominating Committee member will nominate candidates who have applied and call for nominations from the floor. A committee member will close nominations and introduce the candidates to the membership. A committee member may moderate a question and answer period for the nominated candidates or the committee may appoint an outside moderator.

Location: This Administrative Resolution shall be filed in Section II, Standing Committees, of the Book of Resolutions.

The effective date of this resolution is **October 10, 2000**.